

# Hamlyn Banks Primary School

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Hamlyn Banks  
Primary School

## 2024 Parent Payment Arrangements – PREP

Dear Parent / Guardian / Carer,

Hamlyn Banks Primary School is looking forward to another great year of teaching and learning and would like to advise you of our voluntary financial contributions, classroom curriculum contributions, specialist curriculum contributions, other contributions and extra-curricular items and activities for the 2024 school year.

As you are aware, we take great pride in the work we do with and for your children – and as such, really appreciate that our community supports us through active participation with our school and financial contributions. This demonstrates you value your child's education and the work we do to ensure we are offering quality learning programs. We appreciate that everyone's financial situations are different so have included support options below. Schools provide students with free instruction to fulfil the standard Victorian Curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that's through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

All money received or raised by the school is used to finance learning programs and to maintain and develop our school's buildings and grounds.

## Book Pack and Payments Process

To order your Book Pack and make other financial contributions, visit:

<https://www.wincschools.com.au/> Code: 6YR8U

Orders placed on or before 8<sup>th</sup> December 2023 will be delivered FREE.

Orders placed after 8<sup>th</sup> December 2023 - \$15.95 delivery fee.

Attached is a list of items that the school recommends you purchase from Winc for your child to individually own and use. Please note, this list is exactly the same as the items that will be shown on the portal above.

For further information on the Department's Parent Payments Policy please see a one-page overview on our school website. The HBPS Council appreciates your ongoing support.

Nigel Holloway  
Principal

Diyana Kocovski  
School Council President

## What do my Financial Contributions pay for?

<b>Book Pack via Winc</b>	
Items that students individually own and use.	
Winc Document Wallet Polypropylene A4 Button Clear x 2	\$ 1.24
Winc Manilla Document Wallet 30mm Gusset Foolscap Green	\$ 0.78
Teter Mek Maxi Coloured Pencils Pack 12	\$ 4.28
Teter Mek A4 Visual Art Diary Spiral 110gsm Black Cover 120 Pages	\$ 3.16
Faber-Castell Junior Triangular Graphite Lead 2B Pencil Each x 5	\$ 2.90
Winc Minispace Scrapbook 167x245mm 100gsm Plain 64 Pages x 2	\$ 1.38
Winc Glue Stick 40g x 3	\$ 3.06
Edco Cheeky Baby Wipe Refill Pack 80	\$ 4.80
Winc Megaspace Scrapbook 335x245mm 100gsm Plain 64 Pages x 5	\$ 5.45
Educational Colours Fun Dough 900grams Assorted Colours	\$ 11.48
Elizabeth Richards Plastic Book And Storage Tub 100 x 267 x 190mm Blue	\$ 9.38
Winc Handy Pouch Pencil Case Mesh Plastic Zip 260 x 185mm Clear	\$ 1.63
LV Satchel	\$ 8.00
Westcott Microban Kids Scissors 127mm Assorted Colours	\$ 1.75
Edukit Ergonomic Pen Pencil Grip Each	\$ 3.73
Writer Premium Storybook 330x245mm Top 1/2 Plain Bottom 1/2 24mm Ruled 100GSM 64 Pages x 6	\$ 14.52
Faber Castell 21-120093 Triangular Coloured Crayon Pack 12	\$ 4.72
Micador Colourfun Coloured Markers Assorted Pack 12	\$ 6.44
Officemax Drysafe Whiteboard Marker 2.0mm Bullet Tip Black Pack 6	\$ 4.43
Officemax Assorted Colours Drysafe Whiteboard Markers Bullet Tip Pack Of 4	\$ 5.09
Winc Display Book A4 Refillable 20 Pocket Black	\$ 1.32
Crayola Chalkboard/Whiteboard Duster	\$ 2.20
Winc Foldback Clips 19mm Box 12	\$ 3.39
School Diary	\$ 9.00
<b>TOTAL:</b>	<b>\$114.13</b>

<b>Classroom Curriculum Contributions</b>	
Items and activities that students use, or participate in, to access the Curriculum.	
Classroom consumables, materials and equipment - including art and craft materials, coloured paper, card, glues, paints, construction materials, sporting equipment, books, cooking ingredients and inquiry materials etc.	\$ 55.00
Essential Assessment and My Numeracy Access	\$ 18.00
Printing and photocopying of worksheets and learning materials.	\$ 10.00
ICT devices – provision of devices from shared classroom sets.	\$ 10.00
<b>TOTAL:</b>	<b>\$ 93.00</b>

<b>Specialist Program Curriculum Contributions</b>	
Items and activities that students use, or participate in, to access the Curriculum.	
ART Program materials and equipment.	\$ 10
Music Program materials and equipment.	\$ 10
STEM Program materials and equipment.	\$ 10
Health and PE Program materials and equipment.	\$ 10
<b>TOTAL:</b>	<b>\$ 40</b>

<b>Other Contributions</b>	
Non-curriculum items and activities	
Student wellbeing programs	\$ 5
First aid equipment	\$ 5
School grounds maintenance and improvements	\$ 5
<b>TOTAL:</b>	<b>\$ 15</b>

### Extra-Curricular Items and Activities

HBPS offer a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis.

All 'Extra-Curricular Items and Activities' will be made available to families via compass events.

### Tax deductible contributions

Parents and guardians are invited to make contributions to any of the following programs.

<b>Library Fund</b>	A tax-deductible contribution to support book purchases and other equipment that sustain the library as a valuable resource.	\$
<b>Building Fund</b>	A tax-deductible contribution to support renovations, upgrades, and maintenance of school infrastructure.	\$
TOTAL		\$

<b>Book Pack via Winc</b>	\$ 114.13
<b>Classroom Curriculum Contributions</b>	\$ 93
<b>Specialist Program Curriculum Contributions</b>	\$ 40
<b>Other Contributions</b>	\$ 15
<b>Extra-Curricular Items and Activities</b>	\$ 0
<b>Tax deductible contributions</b>	\$
<b>TOTAL</b>	\$

### Payment Methods

- WINC portal.
- CREDIT / DEBIT CARD: EFTPOS available when you contact the office.
- BPAY: Contact the office for your BPay number.
- CENTREPAY CREDIT: If you have credit on your family account, you can opt to use this to cover the cost of the Book Pack and other contributions.

### Financial Support for Families

We understand that some families may experience financial difficulty and offer a range of support options, including:

- Camps, Sports Education Fund (CSEF): If you hold a health care or pensioner benefit card, you may be eligible to apply for a payment from the Government to assist with the costs of camps and excursions.
- Centrepay: If you receive a payment from Centrelink you can choose to have this money used for curriculum contributions, other contributions and extra-curricular items and activities.

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact: Nigel Holloway on 5278 3100 or [nigel.holloway@education.vic.gov.au](mailto:nigel.holloway@education.vic.gov.au)

### Refunds

The school's refund policy is available on our website. <https://www.hbps.vic.edu.au/>

# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions	Other Contributions	Extra-Curricular Items and Activities
Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.	Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.	Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.