

Hamlyn Banks Primary School

2-24 Chaucer St, Hamlyn Heights VIC 3215
Phone: (03) 5278 3100
Email: hamlyn.banks.ps@edumail.vic.gov.au
www.hbps.vic.edu.au



Hamlyn Banks
Primary School

2021 Parent Payment Arrangements – Year 1

Dear Parent / Guardian / Carer,

Please find information included in this letter about the 2021 School Fee process. As I know you are all aware, we take great pride in the work we do with and for your children – and as such, really appreciate that our community makes paying their school fees a priority. This demonstrates that you value your child's education and the work we do to ensure we are offering quality learning programs. We appreciate that everyone's financial situations are different so have included support options below.

We think it's important that you know what your money is being used for – so this year we have provided an even more detailed breakdown of the fees we ask you to pay. We are a **non-profit organisation**. All money received or raised by the school is used to finance learning programs and to maintain and develop our school's buildings and grounds.

We make every effort to keep school fees to a minimum and affordable for all families, and greatly appreciate how our community makes paying school fees a priority. In 2020 over 90% of school fees were paid! This amazing payment rate meant we only had to redirect a small amount of other school funds to cover the cost of those that didn't make payment. This resulted in our planned budgets being able to be spent on purchasing new resources for classrooms, new equipment for our specialist programs and ongoing improvement to school facilities.

The HBPS Council appreciates any Voluntary Financial Contributions you are in a position to make. Please visit the school website to review the DET Parent Payment Policy, Refund Policy and an overview of Parent Payments.

Book Back and School Fee Process

2021 School Fees can be paid via either via Compass or by contacting the school office.
Families that have credit will have this deducted from their school fees.

Step 1 - Pay School Fees in full via Compass or by contacting the school office.

Step 2 - If you made payment via Compass, the office will make contact to organise collection of the Book Pack or to have it sent home.

Send the entire Book Pack to school with your child on the first day of school in 2021.

Please do not name or label anything.

Financial Support for Families:

We understand that some families may experience financial difficulty and offer a range of support options, including:

- *Camps, Sports Education Fund (CSEF)*: If you hold a health care or pensioner benefit card, you may be eligible to apply for a payment from the Government to assist with the costs of camps and excursions.
- *Centrepay*: If you receive a payment from Centrelink you can choose to pay your school fees by having a regular amount paid to the school from your Centrelink payment.

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, please contact Nigel Holloway or Christine Rundle on 5278 3100.

Please do not hesitate to contact me if you have any questions,

Nigel Holloway.
Principal.

What do my Parent Payments go towards?

TIP: If you pay via Compass, you do not need to fill out this form.

Essential Student Learning Items

In accordance with the DET Parent Payment Policy, our Essential Student Learning Items include items and activities which are essential for your child's schooling. It is critical that this fee is paid so students have the materials they require for the year of learning.

Book Pack As the school is able to purchase in bulk we ensure that every student has the same stationery and we are able to pass on considerable (GST exclusive) savings to parents.	Student Diary	\$ 6.50
	Kazoo	\$6.00
	Post-it Notes 654 76x76mm Yellow 100 Sheets X 2	\$4.24
	Officemax Megaspacer Scrapbook 335x245mm 100gsm White 64 Page X 6	\$4.26
	Faber Castell Jumbo Grip Graphite B Pencil X 6	\$14.50
	Faber-Castell Connector Pens Coloured Markers Assorted Pack 10	\$3.15
	Faber Castell Jumbo Twist Crayon Pack 12	\$4.76
	Officemax Handy Pouch Plastic Pencil Case Mesh Zip 345x240mm Clear X 3	\$4.02
	Officemax/Teter Mek A4 Visual Art Diary Spiral 110gsm Black 120 Pages	\$2.34
	Teter Mek A4 Botany Book 14mm Ruled Interleaved 56GSM 64 Pages X 3	\$1.86
	Westcott Microban 5 Inch Kids Scissors Assorted Colours	\$1.75
	Winc Unpolished Wooden Ruler 30cm - Measurement in CM & MM	\$0.24
	Pilot Begreen V Board Whiteboard Marker Bullet Black X 4	\$7.16
	Officemax Writing Book 335x245mm 24mm Dotted Thirds 56GSM 64 Pages X 5	\$3.55
	Winc Glue Stick 40g X 4	\$3.56
	Winc Facial Tissue 2 Ply Box 100 X 2	\$1.80
Protex Animal Magic Mini Scrap Book 165x245mm 100GSM 64 Pages X 3	\$4.05	
Queens Slipper Playing Cards Pkt52	\$4.04	
Curriculum Related Items	Reading Eggs Access	\$ 16.50
	Essential Assessment and My Numeracy Access	\$ 11.00
	Maths Seeds Access	\$ 14.00
	Student Printing / Photocopying / Laminating	\$ 20.00
	Consumable art and craft materials that students take possession of including coloured paper, card, glues, paints and glitter etc.	\$ 20.00
	Consumable science materials and resources for classroom use.	\$ 10.00
	Consumable cooking ingredients for classroom activities.	\$ 10.00
	Consumable materials for Inquiry Units.	\$ 20.00
TOTAL:		\$ 200.00

Optional Items

Offered on a user-pays basis and parents choose whether their child accesses or participates in.

All 'Option Items' including camps, excursions, incursions and any other opt-in activities or events will be paid for via compass during the school year.

TOTAL: \$ 0

Voluntary Financial Contributions

Parents and guardians are invited to make contributions to any of the programs or areas below that they would like to support. Donations to the Building Fund and Library Fund are tax deductible under the education and charities banner.

General Contribution Fund	You can make a general voluntary contribution that goes towards all of our school's important priorities for 2021 as well as providing additional activities and services for all students. Use this option if you don't mind how we specifically use your donation.	\$
Library Fund (Tax deductible)	All money donated to the Library Fund is used to buy books and furniture for our library. A well-stocked library is becoming a rare thing, so your support with our mission to buy lots of fantastic new books is greatly appreciated.	\$
Building Fund (Tax deductible)	All money donated to the Building Fund is spent on maintenance and upgrades to our school buildings.	\$
Sports Fund	All money donated to the Sports Fund will be added to the Sport Budget to buy new sports equipment for our kids to use during PE, recess and lunch play times.	\$
Music Fund	All money donated to the Music Fund will be added to the Music Budget to buy additional musical instruments and for maintenance of existing equipment.	\$
Art Fund	All money donated to the Art Fund will be added to the Art Budget to buy additional art materials for our community art projects, like the murals completed this year.	\$
STEM Fund	All money donated to the STEM Fund These donations will be added to the STEM Budget to buy additional science and coding equipment.	\$
ICT Fund	All money donated to the ICT Fund will be spent on upgrading our school based ICT hardware and software for use by all students P - 6.	\$
Grounds Fund	All money donated to the Grounds Fund will be spend on plants and landscaping to continually improve the school grounds.	\$
Recess Club Fund	All money donated to the Recess Club Fund will be spend on games and toys for children to use during recess and lunch times. This club is open to anyone that wants to attend.	\$
TOTAL		\$
Essential Student Learning Items		\$200
Optional Items		\$ 0
Voluntary Financial Contributions		\$
FINAL TOTAL		\$

Payment Options

- COMPASS PAYMENT:** Book Pack will be sent home when they arrive at school.
- CREDIT / DEBIT CARD:** EFTPOS available when you contact the office.
- CASH:** Pay via appointment at the school office.
- BPAY:** Contact the office for your BPay number.
- PAYMENT PLAN / CENTREPAY:** The Book Pack must be paid for in full to be collected. Settlement of the remaining fees can be arranged through a Payment Plan or Centrepay. Speak to the office to organise this.

School Council would like to thank our community in advance for their support in ensuring school fees are paid and Book Packs are collected.

Nigel Holloway
Principal

Di Giovanniello
School Council President